

**BUFFALO LAKE P&R DISTRICT  
MARQUETTE COUNTY WISCONSIN**

**JOB DESCRIPTION:** Weed Harvester Operator

**REPORTS TO:** Harvesting Supervisor

**POSITION SUMMARY:** The weed harvesting operators are responsible for the safe and efficient operations of the weed harvester assigned.

**KEY ACCOUNTABILITES:**

1. Operate weed harvester in the designated cutting plan and within the cutting permit on Buffalo Lake.
2. Perform safety check daily prior to leaving the shore.
  - a. Fire extinguisher must be onboard.
  - b. Life jacket must be on board.
  - c. Ensure harvesting permit and map is on the harvester.
  - d. Other checks as necessary.
3. Perform required daily maintenance tasks on assigned equipment.
  - a. Grease front end of cutter.
  - b. Grease rear conveyor bearing blocks.
  - c. Assist in the fueling of the unit.
4. Shall receive and obey orders and directions from the Harvesting Supervisor.
5. Provide assistance to other employees as needed.
6. Assist Mechanic if they are working on your assigned equipment.
7. Demonstrate district values of collaboration, integrity, professionalism and accountability.
8. Any signs of malfunctioning equipment must be reported to the Harvesting Supervisor.
9. Any item brought on board the harvester must be also removed from the harvester at the end of each work day. No items may be discarded into the lake.

10. Keep a log of loads, any machine issue, breakdowns or concerns with your harvester. This must be on a daily basis. Supervisor must be notified of any issue.
11. Other duties as assigned.

Note: The above statements are intended to describe the general nature and level of work being performed by the holder of this job. They are not intended to be an exhaustive list of all responsibilities and activities required of this position.

## **EDUCATION AND EXPERIENCE**

1. Completion of Grade 12 or equivalent GED.
2. Previous experience with hydraulically operated equipment would be a plus.

## **REQUIRED KNOWLEDGE, SKILLS AND ABILITIES**

1. Working knowledge of weed harvesting operations.
2. Good communication skills with the ability to communicate effectively in written and verbal form.
3. Ability to work in fast paced environment with minimal supervision.
4. Ability to perform the duties and responsibilities as outlined are completed in a safe, efficient manner
5. Possess a valid motor vehicle driver's license.
6. Ability to operate and maintain lake district equipment.

## **WORKING CONDITIONS**

1. Majority of work performed will be in outdoor conditions upon water.
2. Ability to lift and/or carry up to 50 lbs.

# **SIGNATURES**

Employee \_\_\_\_\_ Approved by \_\_\_\_\_ Date \_\_\_\_\_

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Printed Name

Revised Jan. 2021