

Buffalo Lake P&R District 2nd Third Quarter
Board of Commissioner's Meeting
Saturday, September 12, 2020 8:00am
Packwaukee Town Pavilion

- 1) Meeting called to order at 8:00.
- 2) Roll Call: Bill Lewis, Larry Haygood, Vikki Trimble, Judy Nigbor, Joe Dion
Absent: Al Rosenthal, Jon Schiller
- 3) Changes or additions to the agenda. Add annual meeting to new business
Motion made by Judy and seconded by Vikki to add annual meeting to new business (9). Motion carried.
- 4) Acceptance of minutes from prior meeting. A motion was made by Judy and seconded by Larry to approve the minutes from July 11th meeting with the addition of the following sentence to paragraph 9, The owner of Buffalo Lake Lodge is offering their banquet hall (holds 400 normally) to be used for the annual meeting. Motion carried.
- 5) Committee Reports
 - a. Finance & Dues
 - i. Treasurer's Report approval for July & August 2020. Motion made by Judy and seconded by Bill to approve the August Treasurer's report. Motion approved. Motion made by Larry and seconded by Judy to approve the July Treasurer's report. Motion approved.
 - ii. Proposed budget for 2021 for presentation at the annual meeting. Discussion on the budget figures. Budget is balanced as required. Motion made by Judy to submit the presented budget to the annual meeting, seconded by Larry. Motion approved.
 - b. Harvesting
 - i. Equipment: The harvesting committee recommended to the board to sell the 2000 Aquamarine transport. Discussion on selling and was not used this season. Motion by Bill and seconded by Larry to sell the 2000 transport. Motion approved. All equipment was removed from the lake on September 8th. Harvesting final report to be given at the annual meeting.
 - ii. Operations: All functions have rapped up with all keys being turned in. Payroll has been completed.
 - c. Communication: No report.
 - d. Lake Plan: No report

- e. Ecology: A new season has started for the Wisconsin Healthy Lakes grants of up to \$1,000.00 for property owners who install a best practice (native plant garden, fish sticks, diversion, rain garden, and rock infiltration) that improves habitat and water quality. The goal of these practices is to protect and improve the health of our lakes by increasing lakeshore owner participation in runoff, erosion control and habitat restoration. Next year, the committee will take on mapping of purple blue strife on Buffalo Lake.
- 6) Marquette Lake Group/County/Town Reports: Judy reported for the town that new boards and rails were installed on the pier at the freedom boat landing for the handicapped. Kiosk and signs were stained and the lettering painted white. Question on causeway funding, reported that the project is still moving forward.
- 7) Lake Level: Discussion on status. Joe reported that we were working with the attorneys to set up a zoom meeting date. Question about the level after all the rain. Known high reading was 9.1 on the dam gauge. Gates were opened and the lake has returned to 8.4 on the dam gauge. Winter level starts on October 1st.
- 8) Unfinished Business: None
- 9) New Business
 - a. Annual meeting discussion on where to hold the meeting. Vikki informed us that the school is not available at this time. Marquette county is experiencing an uptake in current cases. Decision was to have the annual meeting at the Town of Packwaukee Pavilion. Registration to begin at 8:30am and the meeting called to order at 9:00am.
- 10) Announcements - None
- 11) Adjournment: Motion to adjourn by Vikki and seconded by Larry at 8:45. Motion carried.

Buffalo Lake P R District Equipment Fund
July 31, 2020

INCOME	2020 Budget	2020 YTD 7/31/2020
Prior year balance forward	221,489.43	221,489.43
Misc Income Sale of Blue Harvester		0.00
Lake Assessments	61,000.00	57,366.38
Pontoon Boats		1,400.00
DNR Grant	31,896.72	31,024.17
Lake Plan Grant Final Payment		0.00
Interest	150.00	214.80
TOTAL INCOME	314,536.15	311,494.78
EXPENSES		
Checks		0.00
Repairs & Maintenance	19,000.00	17,654.99
New Transporter	179,744.00	179,774.00
TOTAL EXPENSES	198,744.00	197,428.99
YEAR END BALANCE	115,792.15	114,065.79

Buffalo Lake District Operating Fund
July 31, 2020

	2019 Balance	2020 Budget	YTD 7/31/20	2020 Balance
INCOME				
Prior Year Balance Forward	63048.46	53,798.55	53,798.55	
Miscellaneous	31.60		0.00	
Interest	1,259.79	1,000.00	512.33	487.67
Lake Assessment	123,499.74	184,000.00	175,484.78	8,515.22
Assessments to Equipment Fund		-61,000.00	-57,366.38	
Assessment Overpayments	-125.00		0.00	
Signs	0.00		0.00	
Payment for Signs	0.00		0.00	
Donations, Grants, Lotus Ec	0.00		0.00	
Misc. Marq. Adams Cap. Cr.	36.10	40.00	0.00	40.00
Transfer from Equip for repairs	27,349.68	19,000.00	17,654.99	1,345.01
Insurance Reimbursement	230.00		0.00	
YTD BALANCE	215,330.37	196,838.55	190,084.27	**
Maintenance and Repairs	27,349.68	19,000.00	17,654.99	1,345.01
Audit	200.00	400.00	0.00	400.00
Employer Taxes Paid	5,353.13	5,000.00	2,072.05	2,927.95
Employee Taxes Paid	13,657.87	12,500.00	5,535.54	6,964.46
Commissioners	2,250.00	2,500.00	1,250.00	1,250.00
Bookkeeper Expense	2,500.00	2,500.00	1,875.00	625.00
Fuel/Oil/Antifreeze	13,142.45	9,000.00	4,011.63	4,988.37
Unemployment	12,879.09	7,500.00	1,830.38	5,669.62
Insurance	12,378.00	13,000.00	11,241.00	1,759.00
Labor Costs-Net	56,807.40	57,000.00	38,486.68	18,513.32
Legal	7,850.93	2,000.00	2,465.00	-465.00
Miscellaneous	2,094.09	2,000.00	1,478.21	521.79
Newsletter/Bulk Mailing	550.00	600.00	0.00	600.00
Office Equipment	0.00	400.00	221.53	178.47
Office Supplies/Mailings	583.34	1,000.00	84.79	915.21
Printing/Legal Notices	157.36	300.00	185.00	115.00
Site Maintenance	1,107.76	1,500.00	434.55	1,065.45
Utilities	586.69	500.00	265.50	234.50
Web Site	250.00	360.00	80.00	280.00
Restoration Fund	360.03	5,000.00	0.00	5,000.00
Buoys	1,474.00	980.00	0.00	980.00
Endeavor Fire Department Donation	0.00		750.00	
TOTALS	161,531.82	143,040.00	89,921.85	
BALANCE	53,798.55	_____	100,162.42	
 *To be reimbursed by equipment fund				
	11,652.65	Checking Balance	23,926.62	
	42,145.90	Money Market	76,235.80	
	<u>53,798.55</u>		<u>\$ 100,162.42</u>	

Buffalo Lake P R District Equipment Fund
August 31, 2020

INCOME	2020 Budget	2020 YTD 8/31/2020
Prior year balance forward	221,489.43	221,489.43
Misc Income Sale of Blue Harvester		0.00
Lake Assessments	61,000.00	59,607.41
Pontoon Boats		1,400.00
Kubota Engine		1,000.00
DNR Grant	31,896.72	31,024.17
Lake Plan Grant Final Payment		0.00
Interest	150.00	233.84
TOTAL INCOME	314,536.15	314,754.85
EXPENSES		
Checks		0.00
Repairs & Maintenance	19,000.00	20,043.38
New Transporter	179,744.00	179,774.00
TOTAL EXPENSES	198,744.00	199,817.38

Buffalo Lake District Operating Fund

August 31 2020

	2019 Balance	2020 Budget	YTD 8/31/20	2020 Balance
INCOME				
Prior Year Balance Forward	63048.46	53,798.55	53,798.55	
Miscellaneous	31.60		0.00	
Interest	1,259.79	1,000.00	588.35	411.65
Lake Assessment	123,499.74	184,000.00	182,375.77	1,624.23
Assessments to Equipment Fund		-61,000.00	-59,607.41	
Assessment Overpayments	-125.00		0.00	
Signs	0.00		0.00	
Payment for Signs	0.00		0.00	
Donations, Grants, Lotus Etc.	0.00		0.00	
Misc. Marq. Adams Cap. Cr.	36.10	40.00	0.00	40.00
Transfer from Equip for repairs	27,349.68	19,000.00	20,043.38	-1,043.38
Insurance Reimbursement	230.00		0.00	
YTD BALANCE	215,330.37	196,838.55	197,198.64	**
Maintenance and Repairs	27,349.68	19,000.00	20,043.38	* -1,043.38
Audit	200.00	400.00	0.00	400.00
Employer Taxes Paid	5,353.13	5,000.00	3,680.93	1,319.07
Employee Taxes Paid	13,657.87	12,500.00	9,634.32	2,865.68
Commissioners	2,250.00	2,500.00	1,250.00	1,250.00
Bookkeeper Expense	2,500.00	2,500.00	1,875.00	625.00
Fuel/Oil/Antifreeze	13,142.45	9,000.00	7,973.23	1,026.77
Unemployment	12,879.09	7,500.00	1,830.38	5,669.62
Insurance	12,378.00	13,000.00	11,241.00	1,759.00
Labor Costs-Net	56,807.40	57,000.00	52,694.42	4,305.58
Legal	7,850.93	2,000.00	2,465.00	-465.00
Miscellaneous	2,094.09	2,000.00	1,478.21	521.79
Newsletter/Bulk Mailing	550.00	600.00	0.00	600.00
Office Equipment	0.00	400.00	221.53	178.47
Office Supplies/Mailings	583.34	1,000.00	266.34	733.66
Printing/Legal Notices	157.36	300.00	252.10	47.90
Site Maintenance	1,107.76	1,500.00	434.55	1,065.45
Utilities	586.69	500.00	311.93	188.07
Web Site	250.00	360.00	90.00	270.00
Restoration Fund	360.03	5,000.00	0.00	5,000.00
Buoys	1,474.00	980.00	0.00	980.00
Endeavor Fire Department Donation	0.00		750.00	
TOTALS	161,531.82	143,040.00	116,492.32	
BALANCE	53,798.55		80,706.32	
*To be reimbursed by equipment fund				
	11,652.65	Checking Balance	24,466.56	
	42,145.90	Money Market	56,239.76	
	<u>53,798.55</u>		<u>\$ 80,706.32</u>	