

**Minutes of Buffalo Lake P & R District Meeting**  
**Saturday, April 13th, 2019 8:00am**  
**Packwaukee Town Hall**

**PLEASE NOTE:** District Members are encouraged to attend meetings and participate. These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. Minutes are intended to make an official record of the actions taken by the Committee/City Council, and to include brief description of discussion points as understood by the minute-taker. Any references to discussion and /or statements are only to provide greater clarity to the public and they may not reference all, some, or any of an individual speaker's comments.

1) Ro Klecz called the meeting to order 8:00 AM

2) Roll Call –Member

	<u>Attendance</u>
○ Ro Klecz	Present
○ Kelly Cosgriff	Present
○ Larry Haygood	Present
○ Vikki Trimble	Present
○ Bill Lewis	Present
○ Judy Nigbor, Packwaukee Representative	Absent
○ Jon Sheller, Marquette County Representative	Present

3) Changes or Addition to Agenda.

- None, **motion** to approve agenda by Vicky and Seconded by Ro.

4) Announcement of the Grant-

- 35% Awarded to BLRD by WIDNR, Up to \$63,793.45. Special thanks to Jessica at the DNR.

5) Opening of the Transporter Bids

- 2 Bids Received, Aquarius and Inland.
  - i. Aquarius: \$181,766
  - ii. Inland Marine: \$169,950
- Discussion regarding the 2 bids and the differences from one manufacturer to another. Both bid companies had the opportunity to sell what they believed to be superior product over each other and explain the differences in products.
- A motion was eventually requested by the Chair, Kelly Cosgriff made a **motion** to accept the lowest bid. It failed to receive a second was cleared.
- Further Discussion was had that a special meeting would be posted per statute and be held to allow more time to review the bids and discuss this further prior to accepting a bid.
  - i. Vicky made a **motion** to table the Award of Transporter until a special meeting Thursday the 18<sup>th</sup> of April Seconded by Larry. All were in Favor.

6) Accept Minutes from the 3-9-19 Board Meeting.

- One minor change was noted in the spending policy and accepted and then to be posted to the Website. Larry made the **motion** to accept the minutes with corrections, Vicky seconded, 5 in favor, 1 abstained.

7) Committee Reports

- a) Finance & Dues: Equipment fund is \$169,876, Checks written in the amount of \$1440.50, Checking Balance 13,649.27, motion to accept financial report by Kelly and seconded by Jon, all in favor.
  - i) Personnel: Linda stated 3 employees started this past week working on equipment. Vikki stated that seasonal employment begins next year.
- b) Harvesting
  - ii) Equipment: Site cleaning continues, Aquarius came to the site and worked with staff on assembling the blades back onto the cutters, additional tasks listed... Currently, it's not justified

to add a Diesel Tank on site. There was discussion on where to purchase fuel. Jon mentioned that maybe we should talk to the County Highway Commissioner and buy the fuel through the County. Vikki stated that she would look into it. Bill stated that going forward, the oil that is purchased is the biodegradable oil. A **motion** was made by Larry to purchase needed 4 drums of biodegradable oil not to exceed \$4500, seconded by Bill, all in favor. The trucks are going for D.O.T. inspections to Portage Diesel on Monday. Board confirmed that no alcohol is allowed on the property for many reasons.

Update on equipment

iii) Operations

Lotus buoys will be going in the water in June. Rich will contact Linda as to when the Lotus Buoys can be placed in the water. If equipment goes down for more than an hour, Jim or Ray need to call someone on the Complaint Committee to let them know incase inquiries start coming in. Contact will be made to the places where the District off loads the weeds to make sure that we can use those locations this year. Linda stated that volunteers are still needed along with good weather to finish up the clean up at the District property. Purchasing of a riding lawn mower – A **motion** was made by Larry to purchase a riding lawn up to \$1000 second by Jon, All in favor. The mower will be used to maintain the District’s property. Mowing will be done by staff vs. outsourcing.

- c) Communication – New web site is still in the works, we are about a month or so until it can be previewed by the Board. Facebook page is getting a lot of involvement. People are posting pictures and videos. Karyn stated that communication amongst member is opening up and that people are taking advantage of the different forms of the District’s communications.
- d) Lake Plan- Bill said, we are going to readdress the lake plan, review the current plan form the web site. More info to come. Carol stated that a copy of the plan is also available in the library.
- e) Ecology- Rich reported and led discussion on Kiosk maintenance, buoy installation & lotus beds. Full report available in print. Rich asked for money to purchase materials so that the high school kids could rebuild the roof. Motion was made by Larry to allow to purchase the roofing materials and not to exceed \$350.00 seconded by Vikki, Bill asked that estimates be submitted prior to the request, all in favor. There was discussion about the west end. Bill stated that the west end’s problem was that a lot of it wasn’t cut. The harvesting crew would be working on that this year. Rich is going to research the impact, lotus would have on the west end.

8) Marquette Lake Group/County/Packwaukee Reports – No Marquette Lake Group discussion. County- there was discussion on on road closures. There was talk that maybe there will be major work done on the Causeway sometime in the future to stabilize it. Beginning within the next couple of weeks Hwy 22 south will be down to one lane and will be like until November. Packwaukee- Vikki stated that they just had elections. Vikki stated that there is going to be an opening on the Town Board so if anyone is interested talk to Vikki

9) Unfinished Business – As a follow up to past discussion, Emergency repairs in excess of \$2500 must go out to bid unless it is life threatening.

10) New Business - none

11) Audience Comments –Don Klecz noted poor working conditions at the District’s property and commended the improvements that the volunteers have done this year. He noted a 5 year plan is required to improve the facilities and conditions. We need long term equipment and harvesting goals. Discussion on what grants could be available for other needs and committees should address and report to the board. Vikki mentioned that financial audits are performed yearly and will be presented at the annual meeting.

12) Announcements- None

13) Adjournment 9:57am

- o A **motion** was made by Larry to adjourn and seconded by Bill, all in favor.