

Minutes of Buffalo Lake P & R District Meeting
Saturday, March 9, 2019 8:00am
Packwaukee Town Hall

PLEASE NOTE: District Members are encouraged to attend meetings and participate. These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. Minutes are intended to make an official record of the actions taken by the Committee/City Council, and to include some description of discussion points as understood by the minute-taker. Any references to discussion and /or statements are only to provide greater clarity to the public and they may not reference all, some, or any of an individual speaker's comments.

- 1) Ro Klecz called the meeting to order 8:00 AM
- 2) Roll Call –

Member	Attendance
a. Ro Klecz,	YES
b. Kelly Cosgriff,	YES
c. Larry Haygood,	YES
d. Vikki Trimble	YES
e. Bill Lewis	YES
f. Judy Nigbor, Packwaukee Represe	NO
g. Jon Sheller, Marquette County Rep	NO

- 3) Changes or Addition to Agenda – None, Agenda accepted by Vicky, second by Larry
- 4) Accept Minutes from the 2-9-19 Board Meeting – Motion made to accept Minutes with corrections to 5 in favor 1 absent. Larry and Vicky and all in favor except Bill who abstained.
- 5) Committee Reports
 - a) Finance & Dues – Reported income from assessments of \$169,200 and balances totaling to \$336,727.24. \$54,000 moved to equipment fund. Motion made to approve treasurer's report by Kelly and second by Ro, All in favor, none opposed.
 - i) Personnel –Committee proposed to make 8 full and part time Job offers to numerous people to run operation of Harvesting. Vicky made motion to approve and second Ro. All in favor none opposed.
 - b) Harvesting – Linda noted the Committee yet to meet and will post the meeting date and time.
 - c) Equipment – Dave Reported he submitted rough draft for site clean-up and shop cleanup and the committee will report to the board at the next meeting. No board approval needed for clean-up plan or completion. Volunteers will be sought on Facebook, Website and or E-mail.
 - ii) Operations – Discussed. Permit was approved for Harvesting beginning June 1, Bill checking on early start option down primary channels with DNR and will report later. Discussion regarding people having input into the channels in the future.
 - d) Communication – Nothing to report.
 - e) Lake Plan – Committee planning will take months and everyone will have input. We will communicate on our communication platforms.
 - f) Ecology – Rich Brefield submitted a thorough written report and updated the board. The report will be made available online. A district member is seeking additional lotus bed plantings near the causeway, Rich was excited in the member interest and will look into. Rich was appreciated for his report and efforts.
- 6) Bid Specs for Transporter – Spec. completed for bid and will be sent out after typos corrected. Will open at next meeting. The old transporter will be used until it is no longer needed. Service condition is not known other than it worked last time.
- 7) Spending Protocol – Board discussed clarifying limits and a motion was made by Larry and seconded to accept the amended Spending guidelines below (7a) for the purpose of communicating to board and district members. All in favor, none opposed. (The guidelines are communicated for board intent and will follow governing state statutes in all cases. Ro will attempt to confirm the state statute which may

require sealed bids for \$2500 or more of equipment /services. Ro will inquire further regarding this requirement for bidding to determine if it is required for possible emergency spend to keep Harvesting operation running in case of breakdown. Also noted, some parts of equipment cannot be bid out as they are solely supplied by one manufacturer of the equipment already owned. Our goal is to understand this requirement ahead of time and to keep the Harvesting operation running as a top priority for our members.)

- a. **Spending Guidelines for Buffalo Lake P&R District**, Any board Member may spend up to \$200 for operational expenses that pertain to the BLP&R District such as paper, ink, newspaper notices and daily expenses. The Harvesting committee may spend up to \$500 on harvesting operations and equipment maintenance. Any repairs between \$500- \$2500 must have the approval of 2 board members and may be obtained by phone. Any repairs over \$2500 must be approved by a majority quorum of the board and put out for bids. If there is an emergency which prevents harvesting operations from occurring, a special meeting will be called to obtain board approval for an emergency expenditure. A Committee may spend money on projects that have been approved by the Board within the dollar limits, if the money is in the budget.
- 8) Marquette Lake Group/County/Packwaukee Reports - None
- 9) Unfinished Business - None
- 10) New Business- Larry noted 2019 Lakes convention and educational seminars. Larry and Bill are the 2 approved members/ expenses allowed this year.
- 11) Audience Comments- Linda had no comment, it is recorded. Joe noted that he say an absent vote and it was abbreviation for abstained. Joe asked for more detail in treasurers report and it is not feasible to list every item bought. It was determined to ask if you need more detail on a bill. Member showed interest in lotus beds by causeway.
- 12) Announcements – April 13th regular meeting.
- 13) Adjournment – Motion to adjourn, Kelly and second by Ro, All in favor, none opposed.