

PLEASE NOTE: These minutes are not a word-for-word transcription of the statements made at the meeting, nor intended to be a comprehensive review of all discussions. Minutes are intended to make an official record of the actions taken by the Committee/City Council, and to include some description of discussion points as understood by the minute-taker. Any references to discussion and /or statements are only to provide greater clarity to the public and they may not reference all, some, or any of an individual speaker's comments.

1) Meeting called to order 8:00am

Pledge of Allegiance

2) Members present: John Sheller, Judy Nigbor, Larry Haygood, Ro Klecz, Vikki Trimble, Bill Lewis,
Absent: Kelly Cosgriff

3) Changes or additions to the agenda: Bill requested to change the agenda by moving item number 8 up to number 5. *Moved by Vikki to move agenda item number 8 to number 5, seconded by Larry, 6 in favor, 1 absent*

4) Accept Minutes: *Moved by Larry and seconded by Vikki to accept the January 5, 2019 minutes as corrected. 5 in favor, 1 abstained, 1 absent.*

5) 2019 Harvesting Permit : *Moved by Vikki to submit the Harvesting Permit to the DNR with no changes from last year and to submit for the \$300.00 harvesting permit to the DNR, seconded by Larry, 6 in favor, 1 absent*

6) Committee Reports

Finance Committee report given by Larry Haygood

Larry stated that there is \$53,049.57 in the operating fund and \$113,435.57 in the equipment fund for a total of \$171,727.68 on hand. Following Bills have been paid for the month of January

Adams Columbia Elec.	\$ 41.60
Locks replaced	\$ 47.44
Book Keeper	\$ 625.00
QuickBooks	\$ 118.53
Holiday	\$ 26.16
News Publishing	\$ 7.46
Unemployment	\$3,859.14
Dep-Interest	\$ 0.50

Vikki mentioned that the District just received a letter from the State stating that the District has now become a State taxable employer. We will now be paying 3.05% of payroll for unemployment. Last year we paid unemployment \$10,900 and already have paid \$3,800.00 this year. So our unemployment payout will be about \$1900.00 depending on payroll. Vikki mentioned that if the Finance Committee

needs to decide if we want to become a seasonal employer which would go into effect next year that also means the workers could no longer collect unemployment at all. Vikki stated that the Finance Committee will need to talk about that and bring to the Board for a decision. Bill thought that there was a decision already made.

Moved by Judy to accept the treasurer's report with corrections seconded by Vikki. 6 in favor, 1 absent

Personnel Committee report given by Linda Huggett

Linda stated that the hiring process is going well and have one more candidate to interview. Linda and Larry will be presenting their candidate list to the Harvesting Committee and then to the Board in March with their recommendations. Larry stated that they may have one more interview to do but felt that the Committee was in real go shape.

Equipment Committee report given by Gary Kershaw

Gary Kershaw handed out a list of information that he has collected from paper work that was found and was found on the computer of repairs and things from last year. It is not known if the repairs stated in the paperwork that Gary found were completed or not. The list has not been verified to see if the information is correct. Due to the snow Gary hasn't been able to get back into the yard because of the snow. Will be going through the equipment as soon as he can get into the lot.

Operations Committee:

Linda Huggett had nothing new to report

Communications Committee:

Ro stated that the Committee is still working on the webpage. We are receiving new email requests all the time. Working on the webpage and updating the information. Carol Deer mentioned that Karyn Kitigade will taking over the Facebook page. Ro thank Carol for all that she has done by keeping things current and getting the information to membership on the Facebook page. Ro stated that everyone needs to be mindful when emailing information back and forth. When an email becomes a discussion or is forwarded to others and becomes a discussion, that email becomes an open meeting. Ro passed out copies of the open meeting act to the Board to review. John & Judy both stated that if emailing from your phone or personal computer, those items could be exposed to FOIA requests.

Lake Plan Committee:

Bill mentioned that we can now start focusing on the Lake Plan. The harvesting permit needed to get submitted and the harvesting committee needed to get up and running before we started with Lake Plan. Discussion was had as to the acceptance of the plan. It was verified that the Board had accepted the Lake Plan but that it is a recommendation from Onterra. If a draw down were to occur, the Board would bring that decision to an annual meeting for membership to vote on. It was discussed that there are going to have to be some addendums to the lake plan. There was discussion if a Lake Plan needed to be specific or could the lake plan be an umbrella of objectives and how there are accomplished by the District. Bill stated that the intent of the Lake Plan was to be broad with the verbiage to put the options out there. Bill felt that the flexibility is currently not there and that the addendums are needed. When the Committee starts up, they will reach out to membership looking for volunteers to join the Lake Plan

Committee, the call for volunteers will be placed on the Facebook, website and via an email blast. Water clarity testing will begin in the Spring. Vikki praised everyone for doing a great job and working together.

Ecology Committee:

No report submitted at this time

7) Dredge Island

Moved by Larry to table discussion to the annual meeting, seconded by Bill, 6 in favor, 1 absent

8) Transporter/Resolution: There was discussion regarding the bidding process for the transporter. The Board felt that the process of obtaining the bids were not done properly. It was determined that the District should put together a bid package, advertise in the paper, notify the companies that have already submitted bids and make sure that the bids remain sealed until they are open publically. Ro stated that she would put the Notice to Bid together. *Moved by Vikki to go out for bids for the transporter with the proper documentation, advertising and the opening the bids at a public meeting, seconded by Larry, 6 in favor, 1 absent*

There was discussion about getting on the school calendar for the special meeting to change the verbiage (remove the make of the transporter) in Resolution 2018-1. It was decided that if a special meeting was needed it could be held at the Packwaukee Town Hall.

9) West side of the Causeway: Tabled

10) Draft Minutes: The discussion was brought up again to place draft minutes on the website prior to Board approval. *Moved by Bill to post draft minutes on the website before they are approved by the Board, seconded by Larry, 6 in favor, 1 absent.*

11) Spending Protocol: There was discussion on a limiting spending to \$500.00 without Board approval. There was discussion that the \$500.00 limit might be to restrictive. The Board would like to see a written policy that is more specific. *Bill motioned to implement a \$500.00 spending limit there was no second, motion died.* Larry stated that he will be happy to work on a spending policy with Bill to be brought back to the Board for review.

12) Marquette Lake Group/County/Packwaukee Reports

a) Al Rosenthal stated that the Marquette Lake Group is having a meeting on June 13, 2019 @ 6pm. Location of the meeting is at the Service Center 428 Underwood Ave, Montello, WI 53949. No word on the grant yet. There will be a new pier installed on C.

b) County – nothing to report

c) Packwaukee – nothing to report

13) Unfinished Business: None

14) New Business: None

15) Audience Comments: Carol Deer stated that there was about 10 Healthy Lake Grants

submitted. Linda Huggett mentioned that there will be a group set up to receive harvesting complaints this year. The group will consist of Linda Huggett, Gary Kershaw and Larry Haygood. This information will be placed on the website, Facebook and emailed out. If membership has a complaint about harvesting operations this summer, they will be the ones to investigate and respond back to membership.

16) Announcements: None

17) Adjournment: Moved by Larry to adjourn, seconded by Judy, 6 in favor, 1 absent

Next Board Meeting: March 9, 2019, 8:00am, Packwaukee Town Hall

Minutes respectfully submitted by Ro Klecz